

Attachment

DEPARTMENT OF TRANSPORTATION
DPD - SD51 (REV. 5/78)

Structure _____

Dist _____ Co _____ Rt _____ P.M. _____

Date _____

SPECIFICATION ENGINEER:

The following items are called to your attention as possibly
requiring special consideration in preparing specifications.

Submitted by _____

Design Section No. _____

1. Design Section

Date _____

2. Estimates Section

JOB _____

3. Specifications Section

4. Planning Coordination Section

E.A. _____

This project is now in the final stage of preparation for advertising. This stage requires Structures to immediately forward enhanced copies of the contract tracings to Headquarters.

Therefore please make the final corrections and/or review of the contract tracings so that they may be forwarded to Headquarters by _____.

PLEASE KEEP THIS MEMO WITH THE TRACINGS AND HAND CARRY TO THE NEXT PERSON. PLEASE BE SURE TRACINGS ARE SIGNED.

1. Design Section

- () Tracings complete, accumulated corrections made, new rack sets obtained and old marked-up rack sets included with tracings. Tracings have been signed by senior & supervisor.

Remarks: _____

2. Estimates Section

- () Quantities typed on tracings and checked.
() Estimate: (a) Previously forwarded, no revisions required.
(b) Revised, new blue attached.

3. Specifications Section

- () Tracings and marked rack set compared.
() Specifications: (a) Previously forwarded, no revisions required.
(b) Revised in Headquarters.

Remarks: _____

4. Planning Coordination Section

- () Enhanced copies of tracings and/or revised blue estimate sent to Headquarters.

Remarks: _____
